

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER: SONITPUR: TEZPUR
(ELECTION BRANCH)

No. SEL -39/2021/ 101

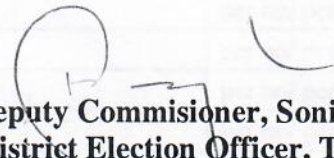
Dated 26/02/2021

NOTICE INVITING TENDER

Sealed quotation in plain paper affixing non-refundable Court Fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only are invited from intending local Registered Firms for hiring charge of various items, etc. as per annexure-A enclosed herewith in connection with upcoming Assembly Election – 2021 as per following terms and conditions. Quotation will be received at the office of the Election Officer, Sonitpur, Tezpur upto 3.00PM of 4th March, 2021 and will be opened on the same day at 3.30 PM in the Chamber of the Election Officer, Tezpur in presence of the intending firms.

TERMS AND CONDITIONS:

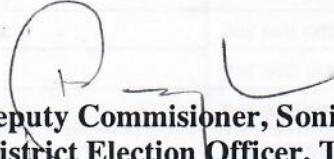
1. Intending press must furnish the following valid documents along with their quotation:
 - a. Registration Certificate of firm with upto date validity.
 - b. GST, Registration Certificate.
 - c. Permanent Account Number (PAN) card.
2. Rates quoted should be inclusive of all taxes. GST/ Income Tax as applicable will be deducted from the bill amount at source.
3. Rates to be quoted should be economical and reasonable. Rate should be quoted in both figure and word.
4. The work order will be placed as per requirement and payment will be made subject to availability of fund in the respective head of account after observing all necessary formalities thereof. No claim as regards to payment, advance payment will be entertained.
5. The undersigned reserves the right to reject any item in a quotation or the whole quotation without assigning any reason thereof if the conditions are not fulfilled by the tender.
6. Each Firm/Contractor has to submit a Photostat copy of self attested bank account number.
7. The Approved Firms / Contractor will have to complete the above mentioned works as and when required under short notice and in due time without fail.
8. Payment will be made as and when fund is made available to the districts.
9. The undersigned will not be responsible for delay in payment for conditions that due to late receipt of fund if any.
10. And any other condition deemed to be just, fit and proper at any point of time.


**Deputy Commissioner, Sonitpur &
District Election Officer, Tezpur.**

Date. 26/02/2021


Memo No. SEL-39/2021/ 101 (A)
Copy to:-

1. The District Information and Public Relation Officer, Sonitpur, Tezpur for wide publicity through media and mass communication.
2. All members of purchase committee for information.
3. The DIO, NIC, Sonitpur, Tezpur for uploading in the District Website.
4. Notice Board, D.C's Office and Election Office, Tezpur.
5. All leading Firms of Tezpur Election District.


**Deputy Commissioner, Sonitpur &
District Election Officer, Tezpur.**

Hiring Items

SL No	Item Name	Quantity
1	Projector with screen and operator	per no/ per day
2	Projector	per no/ per day
3	Screen	per no/ per day
4	Operator	per no/ per day
5	Laptop	per no/ per day
6	Computer set	per no/ per day
7	Secretary Table	per no/ per day
8	Stand fan	per no/ per day
9	Ceiling Fan	per no/ per day
10	Scanner	per no/ per day
11	Fax Machine	per no/ per day
12	VIP Chair	per no/ per day
13	Wooden Table (Standard Size)	per no/ per day
14	Microphone set with Battery (Mini) with other necessary accessories with operator	per set/ per day
15	Cordless Microphone with accessories	per no/ per day
16	Screen/ Samiyana with fitting	per sq. ft.
17	TV News Recorder	per day 24 hours
18	TV set	per no/ per day
19	Fire Extinguisher (Foam)	per no/ per day
20	Fire Extinguisher (Liquid)	per no/ per day
21	Hire charge of DG set with operator (Soundless without POL)	per KVA/ per day
22	Hire charge of DG set with operator (without POL)	per KVA/ per day
23	Air conditioner	per no/ per day
24	Fridge	per no/ per day
25	Steel Almirah	per no/ per day
26	Sound System with High decibel	per no/ per day
27	Web cam	per no/ per day
28	Plastic chair	per no/ per day
29	Plastic chair with cover	per no/ per day
30	Plastic Table	per no/ per day
31	Plastic Table with cover	per no/ per day
32	Pandel	per sq ft.
33	DVR-4 Channel	per no/ per day
34	DVR-8 Channel	per no/ per day
35	CCTV Camera	per no/ per day
36	LED Monitor 18"	per no/ per day
37	UPS 600VA	per no/ per day
38	Camera & DVR connector with accessories & Installation charge	per no/ per day
39	Generator 1 KVA	per set/ per day
40	Generator 5 KVA	per set/ per day
41	Generator 7 KVA	per set/ per day
42	Generator 10 KVA	per set/ per day
43	Photostat machine	per set/ per day
44	Laser printer	per set/ per day
45	DVD player	per set/ per day


Deputy Commissioner, Sonitpur &
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